

Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA)
Pregnant & Postpartum Women (PPW)
Santa Fe Springs, CA

JOB ANNOUNCEMENT

Los Angeles Centers for Alcohol and Drug Abuse serves the multicultural community of Santa Fe Springs, including cities throughout Los Angeles County. Our mission is to save lives, unite families, and protect the community through addiction counseling and healthy living education. L.A. CADA's vision is to enhance the educational and economic well-being of the people it serves by means of direct human services, advocacy, and referrals. Our values seek the empowerment of people through compassion, perseverance and respect. We are able to provide a wide range of services thanks to a collaborative approach compatible with healthy communities, dedicated partners and unique foundations. We will continue evolving to ensure our mission, vision, and values are never compromised. For more information go to www.lacada.com

The successful candidate will be able to work effectively and confidentially as part of a team, communicate well verbally, maintain all required safety regulations and maintain conditions of employment.

POSITION: **Children's Coordinator**

SALARY: DOE

HOURS: Full Time

LOCATION: 10425 Painter Ave., Santa Fe Springs, CA 90670

DUTIES: This position is responsible for providing therapeutic childcare, preparing and overseeing child development and parenting center activities, supervising residents and children during hours the parenting center is open.

Qualifications:

- High school diploma or equivalent required with 1 minimum course in Child Development.
- Minimum 2 years' experience working with children.
- Knowledge of child development.
- Good judgement and discretion, positive attitude, very good communication skills and the ability to work on own initiative.
- Must satisfy Contractor and Agency required trainings in a timely manner as a condition of employment.
- Knowledge of substance dependency, substance abuse and personality dynamics of substance abusers preferred but not required;
- Valid California Driver's License and proof of personal auto insurance is required. Hire is contingent upon agency driver insurability;
- Must be able to pass a criminal history background screening (DOJ and FBI); as well as maintain a yearly CPR & First Aid Certification, physical exam, and Tuberculosis test results.
- Bilingual English/Spanish optional.

APPLICATIONS:

Please send resume to:

FAX: (562) 906-1068

EMAIL: humanresources@lacada.com

Current L.A. CADA employees who are interested in this position are encouraged to apply by submitting a resume to the Human Resources Department.

CLOSING DATE: Open until position is filled.

Los Angeles Centers for Alcohol and Drug Abuse is an Equal Employment Opportunity Employer. Our hiring practices meet all Federal and State Regulations.

As of: 06/01/17